

## VOTING/POLLING INSTRUCTIONS

If you have purchased the voting/polling feature for your symposium:

Please find below the instructions for this specific function.

### Voting/Polling template

Please prepare up to a maximum of 8 multiple/single-choice questions with up to 5 possible answers (numbered from 1, 2, - 6 or A, B, - F) and send them via the [polling template](#) to [industry@m-events.com](mailto:industry@m-events.com) which we will provide in due time.

Place each question on a single slide in the presenters slide deck, together with the possible answers, in the foreseen order within the presentation. The interactive voting system engine will be embedded by M Events.

### Voting/Polling file format

Only MS-PowerPoint presentations (\*.ppt, \*.pptx, aspect ratio 16:9) are permitted. Please note that the interactive voting system cannot be used together with prerecorded lectures (mp4) and the animation function is disabled.

### Which city is your favorite conference city?

- a. Amsterdam
- a. London
- a. Munich
- a. Barcelona

## Participation of the audience to the voting/polling

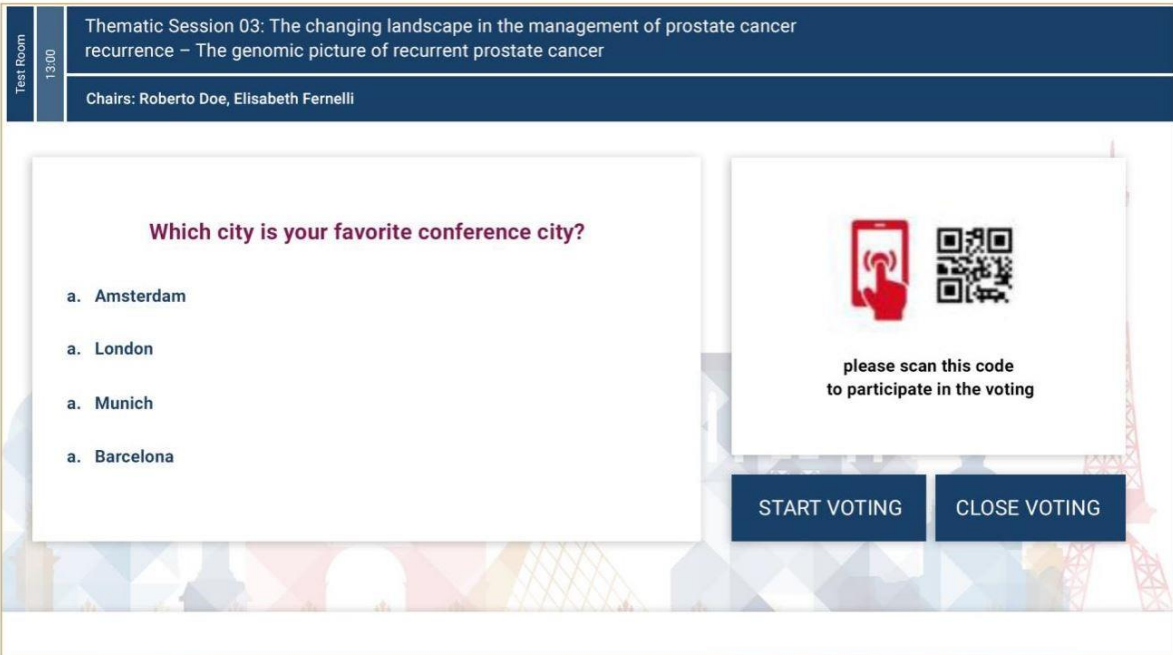
### On-site delegates

On-site delegates will be able to connect to any interactive feature, including the live voting system.

The interactive voting engine can be reached via the general QR code, which will be printed on the registry badges.

Another QR code will be displayed on the voting slide itself, which will redirect the delegate automatically to the dedicated question in real time.

The specific voting QR code is created automatically by M-Events and displayed during your session whenever the voting slide appears. The view will automatically change, as shown below:



The screenshot shows a presentation slide for a conference session. At the top, a dark blue header contains the session title: "Thematic Session 03: The changing landscape in the management of prostate cancer recurrence – The genomic picture of recurrent prostate cancer" and the chairs: "Chairs: Roberto Doe, Elisabeth Fernelli". On the left side of the header, it says "Test Room" and "13:00". The main content area is split into two panels. The left panel contains a poll question: "Which city is your favorite conference city?" with four options: "a. Amsterdam", "a. London", "a. Munich", and "a. Barcelona". The right panel features a red icon of a hand holding a smartphone, a QR code, and the text "please scan this code to participate in the voting". At the bottom right of the slide, there are two dark blue buttons: "START VOTING" and "CLOSE VOTING". The background of the slide has a decorative pattern of colorful geometric shapes and faint city silhouettes.

After the speaker has started the voting (“press START VOTING“), the audience will have a countdown to vote. A button to show the results will appear after the countdown.

Test Room  
13:00

Thematic Session 03: The changing landscape in the management of prostate cancer recurrence – The genomic picture of recurrent prostate cancer

Chairs: Roberto Doe, Elisabeth Fernelli

**Which city is your favorite conference city?**

- a. Amsterdam
- a. London
- a. Munich
- a. Barcelona

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Test Room  
13:00

Thematic Session 03: The changing landscape in the management of prostate cancer recurrence – The genomic picture of recurrent prostate cancer

Chairs: Roberto Doe, Elisabeth Fernelli

**Which city is your favorite conference city?**

- a. Amsterdam
- a. London
- a. Munich
- a. Barcelona

70%  
8%  
20%  
2%

A B C D

CLOSE VOTING RESET QUESTION

If the speaker clicks “CLOSE VOTING”, the view will change back to PowerPoint full-screen and the speaker can continue with the presentation. If you wish to receive the voting results after the meeting, please brief your speakers to NOT to click on “RESET QUESTION”.

Voting results will be provided by M Events to each Company via a shared cloud folder within 2 weeks after conference end.

## Online delegates

Online delegates will access the voting/polling via the Virtual Congress Platform.

The questions of the voting/polling will be embedded and visible on the slides as explained above. On the side of the streaming view online audience will see buttons referring to the answer options.

In addition, online delegates will also be able to connect directly to the live voting system in real time by scanning with their own device the QR code displayed on the voting slide. Please refer to “On-site delegate” paragraph to follow the instructions of using the specific QR code leading to the dedicated question.

The screenshot displays the Virtual Congress Platform interface. At the top, it shows "Channel 1 | 15:00-16:00 | Session Title here" and "Chairs: Monica Caruso (IT), Laurence Solo (GB)". A progress bar indicates the current time is 15:10. The main content area is split into two sections. The left section, titled "Channel 1 10:00-10:45 Title here a very long title here", features a slide with a stethoscope image and a video thumbnail of Prof. Arturo Casadevall. The right section, titled "Channel 1 10:00-10:45 Title here a very long title here", contains a "Polling Question" interface with four radio button options, the second of which is selected, and a "Submit" button. A navigation bar at the top right includes "Q & A 12", "Polling", and "Evaluation" options.

## **Voting/Polling testing**

We strongly recommend you to run a test of the voting function during your technical rehearsal(if booked). M Events technician will be present during the rehearsal and will assist you with all functionalities.

Please kindly be reminded that you need to pre-upload your presentations in advance via backend or at the Speaker Centre in order to test your presentations. We always recommend visiting the Speaker Service Center minimum 3 hours before rehearsal start to check any content.

For any questions related to the voting/polling function please contact M Events via [industry@m-events.com](mailto:industry@m-events.com).

Thank you for your collaboration.

Kind regards,

M Events Industry team